

GOVERNMENT OF MEGHALAYA
OFFICE OF THE SUB DIVISIONAL OFFICER (CIVIL) : SOHRA CIVIL SUB DIVISION : SOHRA
APPLICATION FORM FOR SPECIAL EVENT PERMISSION
(Please use **CAPITAL** letters to fill in the application form)

Name/Subject of Event*: _____

Description of Event*:

Address of the location where event is to be held*: _____

Period of Event (dates)*: From _____ To _____

Timings of Event*: From _____ (am/pm) To _____ (am/pm)

Applicant's Name*: Shri/Smt _____
(First Name) (Middle Name) (Last Name)

Name of the Organization (if any): _____

Registration Number of Organization: _____

Address of Applicant: _____

Contact Number*(mobile): _____

Email ID: _____

Date:

Signature of Applicant

For Official Use:

Please do the following verification checks before accepting the application:

1. All mandatory fields (marked with *) are filled in properly
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents submitted

(i) NOC from O/C of the Police Station

(ii) NOC from Syiem/Sirdar

(iii) NOC from Headman

(iv) Any other relevant document (please specify)

Verified & Accepted by:

Signature of Receiving Assistant & Date

Important Note:

All columns marked with * are mandatory fields and must be filled in.

Documents to be submitted along with the application:

1. For Mela/Trade Fair NOC from (i) O/C (ii) Syiem/Sirdar
2. NOC from Headman
3. Any other relevant document